## (Sample Hearing Cover Page)

**<< Association Name>>**

**Disciplinary Hearing**

1. **Player/Team/Coach:**
2. **Date:** Time:
3. **Place:**
4. **Participants:**  **Name:** **Affiliation:**

Chair

Committee Member

Committee Member

Committee Member

Team

Players

Coach

1. Procedure
   * + - 1. Chairman will call hearing to order

Chairman will determine by statement:

The Team/ Player/ Coach/ Others to be heard

Noting the date, time, and place of the hearing

Introduces him/herself and the Committee members

Chairman will call for the name and position relative to the hearing for:

Team

Player

Coach

Other

Chairman will note to the participants that decorum will be maintained. Only one properly designated speaker will be allowed to speak when called for by the chairman and the procedure.

* + - 1. Chairman will call for argument by the team/ player/ coach/ other. (Limited to minutes presentation.
      2. Chairman will allow cross-examination by the Committee of the team/ player/ coach/ other. (Limited to minutes).
      3. Chairman will allow team/ player/ coach/ other final argument. (Limited to 5 minutes).
      4. Chairman will allow Committee members final questions. (Limited to 5 minutes).
      5. Chairman will set a place, time, and date for Committee to deliberate and reach a final decision on the hearing.
      6. Chairman will notify the team/ player/ coach/ other the manner in which they will be notified of the decision of the Committee inclusive of appeal rights.
      7. Chairman adjourns the hearing.

1. **Committee’s Actions**:

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1. **Committee’s Decision**:

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